



CODE OF PRACTICE FOR HOSTING TEENAGE STUDENTS

As our summer school students are 17 or under we have a duty of care to ensure we do everything in our power to ensure they are safe at all times. We need your assurance that you are totally committed to your student's welfare so please read the following responsibilities before signing that you agree to them.

WELFARE

- To provide a safe and welcoming environment where the welfare of your student is paramount.
- To ensure that other family members and visitors to your home treat your student in a friendly and respectful manner.
- To include your student in family life and encourage them to speak English as much as possible.
- To ensure your student leaves home on time to attend the organised programme.
- To meet your student from the 2 evening activities every week to ensure they get home safely.
- To support Kingsway's policies regarding curfew times and places that are out-of-bounds.
- To ensure that students are only left unsupervised for short periods if at all.
- To agree that we may apply to the Disclosure and Barring Service (DBS) for checks on you or a member of your household.
- To agree that the holder of the DBS check will always be in residence overnight.
- To contact Kingsway immediately if you have any worries or concerns about the wellbeing of your student.

FACILITIES

- To provide a bedroom suitable for a young teenager with a proper, permanent bed. If the bedroom is shared it must be with someone of a similar age and the same sex.
- To give your student daily access to bathroom or shower facilities.
- To change the bedding once per week.
- To offer to wash your student's clothes at least once a week and to give them access to an iron & ironing board.

MEALS

- To provide all meals when your student is at home ie breakfast every day, lunch on Sundays and evening meals every day. Also a packed lunch is required for the Saturday excursions.
- To provide balanced and varied meals with plenty of fresh food and good home cooking.
- To eat the main meal of the day with your student in a leisurely and convivial atmosphere.

TRANSPORT

- Homestays outside the city limits must undertake to give their student(s) lifts to and from RGS every day for the daily programme and for the 2 evening activities.

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I have read Kingsway's Code of Practice for Hosting Teenagers and I am willing to accept the responsibilities as outlined.

I will keep Kingsway informed if my situation should change and affect my ability to fulfil these criteria.

Name:

Address:

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Signature:

Date:

Office note: Leave Code of Practice with homestay and return this page to office.